



**Northern Nevada
HIV
Prevention Group**

**Wednesday, August 24, 2016, 2:00pm
Washoe County Health District
1001 East Ninth St., S. Auditorium
Reno, NV**

MINUTES

Members Present: Lyell Collins, Robert Ashley, Jennifer Howell, Theron Huntamer, Nedy Tollerstad, and Janet St. Amant (Alt.)

Guests Present: Jessica Cabrales, Bill Kirby, Sonya Smith, Brantley Hancock, Elizabeth Christiansen, and Preston Tang

Absences: Stephen Daugherty (excused), Joshua Livernois (excused), Gerold Dermid (Alt.), Doug Hodges (excused), Rosa Gil (excused), Gwen Taylor (excused), Elaine Bergenheier (excused), and Robert Ashley (absent)

1. Welcome and Introductions

Co-chair Jennifer Howell called the meeting to order at 2:12 pm. Quorum was not established.

2. Public Comment

No public comment.

3. Review of Minutes from March 23, 2016 Meeting

Minutes were reviewed and will be approved at the next meeting.

4. Review Status of Integrated Community Planning Activities and Timeline

Elizabeth Christiansen gave a brief update on the community plan. Large sections of the plan have been distributed to the council and any feedback is due to Jennifer Howell by next Friday. The completed plan is expected to be finished by early September.

Lyell Collins thanked everyone who helped with the process of putting the community plan together.

Jennifer Howell announced that the Integrated Community Plan presentation and vote for letter of concurrence is scheduled for September 28th.

5. AIDS Related Written Material Committee

Lyell Collins - the council was made aware of the AIDS related written material committee. The committee was established so they could review and approve any AIDS related material that was developed from sub grantees using CDC funds to make sure they were in compliance with CDC regulations. There is a one joint committee that is representing both Northern and Southern Nevada that can meet via phone conference to review any material during the call. The committee members are: Jennifer Howell, Rosita Castillo, Lyell Collins, and Preston Tang.

6. Letter of Concurrence Process

Jennifer Howell announced that the letter of concurrence will be a voting item at the September 28th meeting at 1pm. The location for this meeting will be the Central Conference room. Voting members are encouraged to attend; any member that is unable should give proxy or call-in so quorum can be established.

7. Agency Updates

Nedy Tollerstad - Latino Pride has joined with Our Center to honor the lives impacted by the Orlando night club shooting. Latino Pride participated in the Northern Nevada Gay Pride event where a banner was set-up so people could write messages to the victims of the incident that happened at the Orlando night club in Florida.

Theron Huntamer noted that his department is making changes to everyone's work duties.

Jennifer Howell announced that Nikki Kleine has left WCHD. Kudos was given to Sonya Smith for being on top of things in the HIV Program. Interviews have started but it is possible that a new recruitment list might be created. Jessica Cabrales currently has been working a lot in the Immunization program for back to school and has been helping with the implementation of the new electronic medical record system. Brantley Hancock and Jennifer Howell have been working on the STD/HIV part of the new electronic medical records system to make sure it will function properly by the launch date, tentatively scheduled for October. CDC made a site visit to review our Syphilis Outbreak Response Plan. They will take a closer look at the congenital cases and will be working with Angie Penny on this.

Lyell Collins reported that the HIV Prevention mid-year report will be submitted next week.

Bill Kirby announced that Kyle Devine started as the interim Bureau Chief on June 27th with SAPTA.

8. Public Comment

(Limited to 3 minutes per comment. No discussion allowed.)

Nedy Tollerstad announced that on the Vice channel, Gaycation show, there will be a special report on the incident that happened in Orlando, Florida.

Jennifer Howell stated that she has been approached by several people about getting help with recruitment efforts for the "DOTS" program. Jennifer Howell will follow up with Karla Wagner to see if things have changed or if there is a need for her to come to the council meeting and present on the study.

9. *Adjournment

There being no further business, meeting was adjourned at 2:44 pm.